

2011 CPD TRAINING PROGRAM Enrolment Form

PARTICIPANTS PARTICULARS *(Please write clearly)* :

Name / Account Code :	Mr/Ms/Mrs/Mdm/Dr	Account Code:
NRIC / Passport No :	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Address :	<input type="text"/> <input type="text"/>	
Contact No :	Office:	Mobile:
Email Address :	<input type="text"/>	
Payment :	Bank Name/Cheque No:	Amount: S\$
Applicant's Name/Signature :	<input type="text"/>	
		Date:

PROGRAM SCHEDULE :

No	TOPICS	DATE	FEE	Please tick
1	"Rewind and Fast Forward" "A Peek into the Year of the Rabbit 2011" (fengshui talk)	21 January	S\$40	
2	Basic of Marine Cargo Insurance.	11 March	S\$20	
3	Understanding Health Insurance	15 April	S\$20	
4	"SMECare" revisit and Basic Business Interruption Insurance Understanding Performance Bond and What is in a Financial Statement	6 May	S\$20	
5	"ASTIR" - Potential Development Methodologies	22 July	S\$40	
6	"Branding Service Excellence - Creating Service Magic"	16 September	S\$40	
7	"TourCare plus" and "proMediCash" - What is in it?	4 November	S\$20	

All sessions are held on a Friday from 1.30pm to 5.30pm. Each session will be accredited with 4 CPD training hours.

ENROLLMENT PROCEDURES AND CONDITIONS.

- Applicant can enroll for any or all the programs mentioned in the Training schedule.
- Priority will be given to our active producers and where we are their Primary Principal.
- Enrollments of the programs are on a "first-come-first-serve" basis and at our discretion.
- Completed enrollment form and the program schedule indicating the program(s) the applicant wish to sign up, together with a cheque for the full payment of the registration fee made payable to Liberty Insurance Pte Ltd, must be forwarded to : *LIBERTY INSURANCE PTE LTD, 51 Club Street, #05-00 Liberty House, Singapore 069428*
Attention : Mr Johan Koh, (Business Development Department)
- Registration will only be confirmed upon receipt of the completed enrollment form and with full payment.
- Refund of the registration fee is STRICTLY NOT ALLOWED for any absence or cancellation.
- To ensure that the participants sit through the duration of the training they must clock in and clock out in our prescribed register. Also, please note that to avoid disruption whilst the training is in progress, participant who is more than half an hour late will NOT BE ALLOWED ADMISSION.
- The prescribed Continuous Professional Development (CPD) hours will be awarded on successful completion of the program/course. Where applicable, participants must achieve at least 75% attendance.
- Liberty Insurance Pte Ltd reserves the rights to change, substitute, vary or modify the program/course contents, venue, timing, speakers/trainers without prior notification.