



Liberty Insurance Pte Ltd

51 Club Street #03-00 Liberty House Singapore 069428 Tel: 6221 8611 Fax: 6226 3360
 Company Registration No. 199002791D website: <http://www.libertyinsurance.com.sg>

WORK INJURY COMPENSATION & PUBLIC LIABILITY INSURANCE PROPOSAL FORM FOR RISKS INVOLVING WORK-ON-BOARD VESSELS

IMPORTANT NOTICE

- 1) Statement pursuant to Section 25 (5) of the Insurance Act (Cap. 142) (or any subsequent amendments thereof)-You are to disclose in this Proposal Form fully and faithfully all facts which you know or ought to know, otherwise the policy issued hereunder may be void.
- 2) The Work Injury Compensation Act covers all employees regardless of their level of earnings. Whilst insurance for employees who are newly covered under the Act (i.e. those involved in non-manual work and earning above S\$1600 per month) is not compulsory, employers will still be required to pay compensation in the event of a valid claim.
- 3) The Insurer reserves the right to request for more information.
- 4) We do not write Work Injury Compensation for work-on-board vessel risks involving:
 - a) Work in other countries
 - b) Shipbuilding and/or hull construction and/or ship breaking other than maintenance work
 - c) Diving and any underwater related activities
 - d) Erection and/or dismantling of scaffoldings

PRODUCER:	POLICY NO:	(WIC)	(PL)
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GENERAL INFORMATION

Name of Employer (Proposer):

Business Address:

Website:

ROC No:

Tel No:

Fax No:

Nature of Business:

Period of Insurance:

From

To

Places of Employment:

Type of Insurance Required:

Work Injury Compensation Insurance

Public Liability Insurance

Section 1 – Employees to be insured for Act Benefits and Common Law. All employees within the same category must be insured.

Category / Description of Occupations	Employees involved in work on board vessels		Employees NOT involved in work on board vessels	
	No. of Employees	Est. Annual wages, salaries and other monetary earnings	No. of Employees	Est. Annual wages, salaries and other monetary earnings
Accountants/Admin Managers				
Accounts/Admin personnel				
Drivers, delivery personnel				
Engineers				
General Workers				
General Workers (heavy engineering/hot work)				
Management (CEO, MD, GM, etc.)				
Operations Managers				
Operations Supervisors & Foremen				
Sales/Marketing Managers				
Sales/Marketing personnel				
Technicians (heavy engineering/hot work)				
Technicians (light engineering work)				

Proposer's Initial:

**Section 2 – Employees to be insured for Common Law (Employers’ Liability) only.
All employees within the same category must be insured.
Please see Important Notice (2) above before choosing this option**

Category / Description of Occupations	Employees involved in work on board vessels		Employees <u>NOT</u> involved in work on board vessels	
	No. of Employees	Est. Annual wages, salaries and other monetary earnings	No. of Employees	Est. Annual wages, salaries and other monetary earnings
Accountants/Admin Managers				
Accounts/Admin personnel				
Drivers, delivery personnel				
Engineers				
General Workers				
General Workers (heavy engineering/hot work)				
Management (CEO, MD, GM, etc.)				
Operations Managers				
Operations Supervisors & Foremen				
Sales/Marketing Managers				
Sales/Marketing personnel				
Technicians (heavy engineering/hot work)				
Technicians (light engineering work)				

Note: In sections 1 & 2 Wages, salaries and other monetary earnings must consist of the normal wages, food and housing allowances, overtime payments, bonuses and annual wages supplements but excluding travelling allowances and employers’ CPF contributions.

Section 3 – Annual Turnover & Limits (for Public Liability Insurance only)

Marine Related Business:	S\$
Non-Marine Related Business:	S\$
Limit of Liability:	S\$

Section 4 – Claims Experience for the past 3 years, as at _____ (Month/Year)

Work Injury Compensation/Employers’ Liability Insurance

Insurance Period		No. of Employees	Paid Claims for Period		Outstanding Claims for period	
From	To		Number	Amount (S\$)	Number	Amount (S\$)

Public Liability Insurance

Insurance Period		No. of Employees	Paid Claims for Period		Outstanding Claims for period	
From	To		Number	Amount (S\$)	Number	Amount (S\$)

Proposer’s Initial:

Section 5 – Other Information relating to Work on Board Vessel Risks

1. What is the maximum no. of employees involved in work on board vessel any one time: _____
2. Does the work involve welding work and/or hot-work? Yes No
3. Do any of your employees work on board offshore oil-rigs / platforms? Yes No

If yes, kindly provide the following additional information:

- a) Maximum no. of employees working on board offshore oil-rigs / platforms each time: _____
 - b) Average duration per trip: _____
 - c) Location of offshore oil-rigs / platforms: _____
 - d) Frequency of such trips per month _____ and per year _____
4. Do any of your employees work and sail with the vessel to complete the contract / assignment? Yes No
 5. Please indicate on Annex 1 attached the shipyards where your company carries out work. If the shipyard is not listed please indicate below (use a separate sheet if space is inadequate)

DECLARATION (Please initial on all pages of the form)

I/WE HEREBY DECLARE THAT THE PARTICULARS OF THIS PROPOSAL FORM ARE TRUE, AND I/WE AGREE THAT THIS PROPOSAL SHALL BE THE BASIS OF THE CONTRACT BETWEEN US (EMPLOYER) AND THE INSURER.

I/ WE FURTHER AGREE THAT EMPLOYEES NOT INCLUDED IN CATEGORIES/DESCRIPTION OF OCCUPATIONS (SECTIONS 1 & 2 ABOVE) WILL NOT BE COVERED UNDER THE POLICY.

SIGNATURE OF EMPLOYER & COMPANY STAMP

SIGNATURE OF WITNESS &
COMPANY STAMP (if witness is BROKER/AGENT); or
NAME & NRIC NO. (if witness is EMPLOYEE OF INSURED)

Date:

Date:

IMPORTANT NOTES

- NO LIABILITY IS ATTACHED UNTIL THIS PROPOSAL FORM IS ACCEPTED BY THE INSURER.
- UNLESS EXEMPTED, ANY EMPLOYER WHO FAILS TO INSURE HIMSELF IN ACCORDANCE WITH THE WORK INJURY COMPENSATION ACT SHALL BE GUILTY OF AN OFFENCE AND SHALL BE LIABLE ON CONVICTION TO A FINE NOT EXCEEDING \$10,000 OR TO IMPRISONMENT FOR A TERM NOT EXCEEDING ONE YEAR OR TO BOTH.
- THE INFORMATION DECLARED IN THIS FORM MAY BE MADE KNOWN TO THE MINISTRY OF MANPOWER AS AND WHEN REQUIRED.

ANNEX 1: LIST OF SHIPYARDS

Please check (✓) in the boxes beside the shipyards where the company carries out work

Major Shipyards

- Jurong Marine Contractors Pte Ltd and/or its Registered Contractors
- Jurong Shipyard Pte Ltd and/or their Subsidiaries and/or Associated and/or Affiliated Companies
- Sembawang Shipyard Pte Ltd and/or their Subsidiaries and/or Associated and/or Affiliated Companies
- Sembcorp Marine Ltd and/or their Subsidiaries and/or Associated and/or Affiliated Companies

Other Shipyards

- Alpine Engineering Services Pte Ltd
- Ang Seng Lin Shipyard Ltd
- Asia Pacific Shipyard Pte Ltd
- Asian Shipyard
- ASL Shipyard Pte Ltd
- Atlantis Engineering & Construction Pte Ltd
- Chuan Hup Holdings Ptd
- Damen Shipyards Singapore Pte Ltd
- Dauphine Offshore & Engineering Shipyard Ltd
- Drydocks World Singapore Limited
- Dundee Marine Shipyard Ltd
- Eagle Shipmanagement Pte Ltd
- JPL Services Pte Ltd
- Jurong Integrated Services Pte Ltd
- Jurong Machinery Automation Pte Ltd
- Jurong Sml Pte Ltd
- Jurong Sml Shipyard Pte Ltd
- Keppel Corporated Ltd
- Keppel Far East Levingston Shipyard
- Keppel Fels Ltd
- Keppel Marine & Offshore Ltd And/Or Their Subsidiaries And/Or Associated And/Or Offiliated Companies
- Keppel Shipyard Ltd (Benoi)
- Keppel Shipyard Ltd (Gul)
- Keppel Shipyard Ltd (Tuas)
- Keppel Singmarine Dockyard Pte Ltd
- Keppel Singmarine Pte Ltd
- Kruez Shipbuilding & Engineering Pte Ltd
- Malaysia International Shipping Corporation Berhard
- Malaysia Marine & Heavy Engineering Sdn Bhd (MMHE)
- Malaysia Shipbuilding & Engineering Sdn Bhd
- Malaysia Shipyard & Engineeringsdn Bhn
- Marine Logistic Pte Ltd Shipyard
- Neptune Shipmanagement Services (Pte) Ltd
- Ocean Tankers (Pte) Ltd &/Or Its Subsidiaries &/Or Associated &/Or Affiliated Companies
- Otto Shipyard Pte Ltd
- P M Coast 1 Shipyard
- P M Coast 7 Shipyard
- Pandan Shipyard Ltd
- PPL Shipyard Pte Ltd
- President Shipyard Pte Ltd
- Sembawang Corporated Ltd
- Sembawang Marine & Logistics Ltd
- Sembawang Marine & Offshore Engineering
- Singapore Technologies Marine Ltd
- SML Shipyard Pte Ltd

Proposer's Initial: