

LIBERTY INSURANCE PTE LTD GENERAL INSURANCE AGENCY APPLICATION.

We are constantly looking for people who will help us take Liberty Insurance agency market to the next level. If you think you are a good fit and have the following qualities, we want you.

- ✦ Competent and result oriented.
- ✦ Good interaction skill with people and willing to co-operate and work with us.
- ✦ Able to achieve a minimum annual gross premium of S\$50,000 for individual and S\$200,000 for corporate.

To be a General Insurance Agent or Nominee Agent the following threshold conditions must be met:

- at least 21 years of age;
- a Singapore citizen or a Singapore Permanent Resident;
- possess a minimum academic qualifications equivalent to or higher than 3 GCE 'O' Level credits passes OR the Basic Competency Examination Certificate; and
- possess a minimum Certificate in General Insurance (CGI).

You are only require to complete the pre-Appointment (Agency Application) Form for our review and if successful, we will contact you for an interview and to complete the Agency Application Form.

CHECKLIST- Please furnish the following relevant documents together with the Agency Application Form.

tick where applicable in the appropriate box.

- General Insurance Association of Singapore Request Form A (New Principal Representation);
- copy of applicant's business / company registration certificate;
- copy of applicant's and nominee agents' NRIC/Passport;
- copy of applicant's and nominee agents' GCE 'O' Level or higher academic qualifications certificate;
- copy of applicant's and nominee agents' general insurance professional qualification, eg: Certificate in General Insurance (CGI), etc or equivalent.
- 1 recent passport-size color photograph of applicant and nominee agent(s).
- copy of existing principals' Statement of Accounts for the last three months.
- copy of preceding year Income Tax Statement.
- applicant's two years business plan.
- Cheque payable to LIBERTY INSURANCE PTE LTD
 - Individual S\$ 50.00 plus 7% GST = S\$ 53.50
 - Corporate S\$100.00 plus 7% GST = S\$107.00

PRE-APPOINTMENT FORM (AGENCY APPLICATION)

Name: _____ Contact No: _____

- How did you/your company get to know us? _____
- Why do you/your Company want to represent us? _____
- How many year(s) have you/your company been transacting general insurance business? _____
- How do you/your company acquire business?
 Referral Direct Canvassing In-house business Cold Call
- Do you employ other distribution channels, such as telemarketing and online portals? If Yes, please specify:

- How many employee(s) do you have? _____

Please provide details of staffing:

Sno	Names of employee(s)	Role/Designation	Years of Experience

7. Which other general insurance companies do you represent?

	Name of Principals/Insurance Companies
Primary Principal	
Secondary Principal 1	
Secondary Principal 2	

Please provide us with a breakdown of your business (S\$) with them during the last two years :

Name of Principal(s)	20__		20__		20__	
	Year	20__	20__	20__	20__	20__
Motor						
PA & Medical						
Marine Cargo						
Property						
Others						

8. What would be your projected business in the next 2 years with us:

Line of Business	Motor	PA & Med	Cargo	Property	Others
First Year					
Second Year					

9. Are you/is your company transacting life insurance business? Yes No
 If Yes, which company are you representing and for how many years?
