Liberty Insurance Pte Ltd
One Raffles Quay #25-01 North Tower
Singapore 048583
Tel: 1800-LIBERTY (542 3789)
Reg. No. 199002791D | GST Reg. No. M2-0093571-3
www.libertyinsurance.com.sg

Claim Form – Personal Accident

Please complete all sections to facilitate the processing of your application. This form is issued without admission of liability and it must be completed and returned to us immediately, whether or not a claim is made. Any documentary proof or report required by Liberty shall be furnished at the expense of Policyholder or Claimant.

Information of Policyholder

Name of Policyholder: _____	Policy No.: _____
Is Policyholder GST – registered?	☐ Yes ☐ No
If Yes, is Policyholder allowed to claim the GST on the Insurance Premium paid?	☐ Yes ☐ No
Email: _____	Contact No.: _____
Mailing address: _____	Postal Code ( )

Information of Claimant

Name of Claimant: _____	Occupation: _____
Mailing address: _____	Postal Code ( )
NRIC/FIN No.: _____	Contact No.: _____
Email: _____	

Details of Accident/Injury

Date of Accident/Injury: _____	Time of Accident/Injury: _____	Place of Accident/Injury: _____
How did Accident happen? _____		

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Describe the Nature of Injuries sustained? _____		
Are there any other policies of insurance in-force covering you in respect of this event? If Yes, please state:	☐ Yes	☐ No
Name of Insurance Company: _____	Policy No.: _____	
Type of Policy: _____	Amount of Compensation: _____	
Have you ever had any previous claims? If Yes, please state:	☐ Yes	☐ No
Name of Insurance Company: _____	Date of Previous Claims.: _____	
Circumstances: _____	Amount Claimed: _____	
Are you making a claim for the same event from another source/policy? If Yes, please state:	☐ Yes	☐ No
Claim Details: _____	Amount of Compensation: _____	

Amount Claimed in respect of Medical Expenses

Date of Treatment	Details of Medical Expenses Incurred	Currency & Amount Paid

Please provide:

a) Original medical bills and/or medical reports/memo from the attending doctor stating the nature of the injury if you are treated as an outpatient as a result of an accident

b) Original hospital final bill and inpatient discharge summary/medical report if you are hospitalized as a result of an accident

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Payment Details

Please select the claim payment mode.

☐ For payment by cheque

☐ For payment by direct transfer into Policyholder's bank account.
Please provide a copy of your bank account statement showing the Name of Bank, Name of Account Holder and Account Number for your initial claim submission.

Full name (as shown in the bank account): _____	Nationality: _____
Name of Bank: _____	Bank Account Number: _____

☐ For payment by PayNow
Please provide us with a copy of NRIC for verification purpose. The claim reimbursement can only be made to the Insured/Claimant and will be paid via transfer to your bank account linked by PayNow NRIC/FIN ID by default. Please ensure that you have signed up for PayNow with your bank by linking it to your NRIC/FIN ID.

NRIC/FIN ID: _____	UEN: _____

INDEMNITY

The Company shall not be liable for any loss incurred by you as a result of you providing the Company with incorrect bank account details for the payment of your claim.

PERSONAL DATA PROTECTION

I give consent to Liberty Insurance Pte Ltd and third-parties including related entities, employees, agents, other insurers, contractors & service-providers (collectively, "Appointees") to collect, use and disclose all personal data relating to myself or other individuals that I have furnished in the past, present & in the future, for one or more of the purposes described in Liberty's Data Protection Policy, including but not limited to considering whether to provide insurance, carrying out due diligence, pricing, administering and servicing my policies, communicating with me, renewals, reinsurance, collections, claims, accounting, audit, legal, compliance, research, analysis, information-sharing, surveys, data storage & backups. I have read and agreed to the full Policy at www.libertyinsurance.com.sg/data-protection-policy/. If there is any personal data relating not to myself but to other individuals that I have furnished in the past, present & in the future, I warrant that I have obtained prior consent from these data subjects (or if they are lacking in legal capacity, from their legal representatives, guardians or parents as the case may be) for Liberty Insurance Pte Ltd and its Appointees to collect, use and disclose their personal data for the abovementioned purposes and on the same terms herewith. I warrant that all personal data I have provided are accurate and complete, and I shall inform Liberty of any changes to the personal data to my knowledge as soon as practicable.

DECLARATION

1) I declare that I have complied with the conditions and warranties (if any) of the Policy and in no manner deliberately caused the said loss or damage or exaggerated the claim or sought unjustly to benefit by any fraud or willful misrepresentation and that the information shown on this Form is true and that I have not concealed any information relating to this claim. I understand Liberty Insurance reserves the right to repudiate the claim if it is later proven false or intentionally omitted by me.
2) I authorise the release of any medical information necessary to process this claim.

_____
Date

_____
Signatory of Claimant

_____
Date

_____
Signatory of Authorised Policyholder and Company Stamp

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Medical Information (to be completed by the attending physician)

Name of Patient: _____		NRIC/FIN No.: _____
Date when the Patient first consulted you: _____	Is condition due to: ☐ Injury ☐ Sickness	
Presenting Complaints: _____		
Was the Patient referred by another physician? If Yes, please provide the referral letter		☐ Yes ☐ No
Name of Physician: _____	Address: _____	Contact No.: _____
State diagnosis of the illness/injuries: _____		Date of diagnosis: _____
Describe in detail the injuries sustained, indicating the part of the body injured and the types of injury (e.g. fracture, cut, bruise, etc.): _____		
The cause of the Accident, so far as known to you: _____		
Are you the Patient's usual Medical Attendant? If Yes, how long have you known him/her and for what reasons were the medical treatments rendered? _____		☐ Yes ☐ No
Has the Patient ever experienced any pre-existing condition/symptom at the injured area(s) stated above prior to the accident?		☐ Yes ☐ No
Nature of pre-existing condition or symptom: _____		When did the condition or symptom first start? _____

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Are the Patient's symptoms: i. Due exclusively to the accident? If no, please clarify. _____	☐ Yes	☐ No
ii. Traceable to disease, infirmity or any other cause? If so, please clarify. _____	☐ Yes	☐ No
Have you any reason to suppose that the Patient was under the influence of intoxicants at the time of the accident?	☐ Yes	☐ No
Is Patient still under your care for this condition?	☐ Yes	☐ No
Please provide details of any circumstances, such as physical defects or medical history which may have contributed to the condition/symptom and/or lengthen the period of disability. _____		
Has patient fully recovered from the condition? If No, what follow-up treatments are needed and duration of these intended treatments? _____	☐ Yes	☐ No
Are the injuries sustained likely to be permanent? If Yes, please advise to what extent (as percentage of disability). _____	☐ Yes	☐ No

I hereby certify that I have personally examined and treated the Patient for the above illness/injuries and that the facts are given above present my opinion of the Patient's condition.

_____
Date

_____
Signatory of Physician

Name of Physician:

_____
Contact No.:

_____
Company Stamp:

_____