

Please complete all sections to facilitate the processing of your application.

Statement pursuant to Section 25(5) Cap. 142 of the Insurance Act or any subsequent amendments thereof. You are to disclose in the proposal form fully and faithfully all facts which you know or ought to know, otherwise the Policy issued hereunder may be void.

### Particulars of Applicant

**Name of Private Education Institution (PEI):**

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**Mailing Address:**

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Postal Code ( )

**Name of Contact Person (Capitalize Family Name):**

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**Designation:**

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**Email:**

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**Contact No.:**

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### Details of EduTrust Status

**Please select your current EduTrust status and validity:**

EduTrust Star

EduTrust

EduTrust Provisional

N.A.

Please provide details:

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**Validity:**

From: \_\_\_\_\_ To: \_\_\_\_\_

**Preferred Mode of Insuring Course Fee:**

Block Cover: Insuring total fee payable based on full course duration

Revolving Cover: Insuring fee paid based on installments

Combination of Block Cover and Revolving Cover

**Maximum Fee Protection Scheme Limits:**

S\$ \_\_\_\_\_ based on Block Cover basis

S\$ \_\_\_\_\_ based on Revolving Cover basis

### Documents to submit

Details of PEI:

1. Latest Credit Rating Approved by Committee for Private Education (CPE)
2. ERF Certificate
3. EduTrust Certificate
4. Latest ACRA (validity of 3 months preceding the date of this application)
5. Audited Financial Reports for the past 3 years
6. Interim Management Accounts if the latest audited report is not ready
7. Claim details for the last 3 years
8. FPS limits Projection (Please fill in the information as stated in Excel file)
9. Where the applicant forms part of a larger group of companies, ACRA files and the consolidated financials for the group and each individual entity are required (if applicable)

## Details of Student

Student population for the current year: \_\_\_\_\_

**No. of Foreign Students:** \_\_\_\_\_

**Percentage of Foreign Students:** \_\_\_\_\_

**No. of Local Students:** \_\_\_\_\_

**Percentage of Local Students:** \_\_\_\_\_

Student Population projected for the next year: \_\_\_\_\_

## Declaration

1. We will comply with all the rules and regulations imposed by Committee for Private Education (CPE) including collection of course fees according to the fee collection limits imposed by CPE.
2. We hereby declare that the information and details provided herein are true and correct to the best of our knowledge and we have not withheld any relevant information regarding this application. We agree that the information provided forms the basis of the insurance contract between Liberty Insurance Pte Ltd and ourselves. If a material fact is not disclosed in this application, any policy issued may be void. Further, we confirm that the undersigned is duly authorized to sign this Application Form for and on behalf of the applicant PEI.
3. We hereby give consent to Liberty Insurance Pte Ltd and third-parties including related companies, employees, agents, brokers, service-providers, collaborators, partners, contractors, etc (each an “**appointee**”), and each of their downstream third-parties in turn (collectively, “**appointees**”), to collect, use and/or disclose all personal data whatsoever about ourselves and other individuals, from any source, whether these were, are and/or will be collected howsoever by Liberty and/or the appointees in the past, present and/or future, for one or more of the purposes described in Liberty’s Data Protection Policy (“**Policy**”) both now and as it may be amended from time to time, including but not limited to considering whether to provide insurance, conducting due diligence, underwriting, pricing, administering & servicing policies, communications, renewals, reinsurance, collections, claims, accounting, audit, legal, compliance, research, analysis, surveys, dispute resolution, data/technology management, and anything incidental, ancillary, exploratory or supportive of the foregoing, aside from those permitted by law. We have read and agreed to all terms of the Policy, both now and as it may be amended from time to time, which is also available at [www.libertyinsurance.com.sg/data-protection-policy/](http://www.libertyinsurance.com.sg/data-protection-policy/). We continually warrant that all personal data, whether of ourselves or other individuals, are true, accurate and complete, and we shall inform Liberty of any changes to the personal data to our knowledge, as soon as practicable. If we have given any personal data about or belonging to other individuals howsoever (whether or not representing that data as ours, about us, or permitted to be used by us), we continually warrant that we have obtained prior consent from them (or if they are lacking in legal capacity, from their legal representatives, guardians or parents as the case may be) for Liberty and/or the appointees to collect, use and/or disclose their personal data for the purposes and on the terms stated in this document, as if they were us. All consents are given now, unconditionally, non-contingent and independent of any contract, and last beyond any contractual term and remain in force until we request to withdraw or amend the consents with Liberty by writing to The Data Protection Officer, Liberty Insurance Pte Ltd, 51 Club Street, Singapore 069428 or by email to [dpo@libertyinsurance.com.sg](mailto:dpo@libertyinsurance.com.sg)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signatory

Name:

Designation:

Company Stamp:

## Submission and Information

- Please submit this application form and all supporting documents via [oneliberty](https://oneliberty.com.sg) or email to [fps@libertyinsurance.com.sg](mailto:fps@libertyinsurance.com.sg)
- For more information on FPS, please contact Liberty Insurance at 6506 4949 or our exclusive producer, Enrich Advisory Pte Ltd  
Genna Ang @ 9671 5922, email [genna@enrichadvisory.com](mailto:genna@enrichadvisory.com) or Christina Chng @ 9760 2569, email [christina@enrichadvisory.com](mailto:christina@enrichadvisory.com)