

Proposal Form

Work Injury Compensation & Public Liability Work-on-Board Vessel

Please complete all sections to facilitate the processing of your application.

Statement pursuant to Section 25(5) Cap.142 of the Insurance Act or any subsequent amendments thereof - You are to disclose in this proposal form fully and faithfully all facts which you know or ought to know, otherwise the Policy issued hereunder may be void.

1. The Work Injury Compensation Act covers all employees regardless of their level of earnings. Whilst insurance for employees who are newly covered under the Act (i.e. those involved in non-manual work and earning above S\$1,600 per month) is not compulsory, employers will still be required to pay compensation in the event of a valid claim.
2. The Insurer reserves the right to request for more information
3. We do not write Public Liability insurance for work-on-board risks involving:
 - a) Shipbuilding and/or hull construction and/or ship breaking other than maintenance work
 - b) Diving and any underwater related activities

Name of Producer & Producer Code: _____
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Particulars of Proposer

Name of Proposer: _____		Business Registration No.: _____	
Mailing Address: _____			
			Postal Code ()
Email: _____		Contact No.: _____	
No. of Years in Business: _____	Period of Insurance:		
	From _____ To _____		
Nature of Business: (Please provide full description) _____			
Policy No. (WIC): _____	Policy No. (PL): _____	Type of Insurance Required: _____	

Employees to be insured for Act Benefits and Common Law

All employees within the same category must be insured.

Category/Description of Occupations	Employees involved in work on board vessels		Employees <u>NOT</u> involved in work on board vessels	
	No. of Employees	Est. Annual Wages, salaries & other monetary earnings	No. of Employees	Est. Annual Wages, salaries & other monetary earnings
Accountants/Admin Managers				
Accounts/Admin Personnel				
Drivers, delivery personnel				

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Employees to be insured for Act Benefits and Common Law

Category/Description of Occupations	Employees involved in work on board vessels		Employees NOT involved in work on board vessels	
	No. of Employees	Est. Annual Wages, salaries & other monetary earnings	No. of Employees	Est. Annual Wages, salaries & other monetary earnings
Engineers				
General Workers				
General Workers (heavy engineering/hot-work)				
Management (CEO/MD/GM, etc)				
Operations Managers				
Operations Supervisors & Foremen				
Sales/Marketing Managers				
Sales/Marketing personnel				
Technicians (heavy engineering/hot-work)				
Technicians (light engineering work)				

Employees to be insured for Common Law (Employer's Liability) only

Category/Description of Occupations	Employees involved in work on board vessels		Employees NOT involved in work on board vessels	
	No. of Employees	Est. Annual Wages, salaries & other monetary earnings	No. of Employees	Est. Annual Wages, salaries & other monetary earnings
Accountants/Admin Managers				
Accounts/Admin Personnel				
Drivers, delivery personnel				
Engineers				
General Workers				
General Workers (heavy engineering/hot-work)				

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Employees to be insured for Common Law (Employer's Liability) only

Category/Description of Occupations	Employees involved in work on board vessels		Employees NOT involved in work on board vessels	
	No. of Employees	Est. Annual Wages, salaries & other monetary earnings	No. of Employees	Est. Annual Wages, salaries & other monetary earnings
Management (CEO/MD/GM, etc)				
Operations Managers				
Operations Supervisors & Foremen				
Sales/Marketing Managers				
Sales/Marketing personnel				
Technicians (heavy engineering/hot-work)				
Technicians (light engineering work)				

Annual Turnover & Limits (for Public Liability Insurance only)

Marine Related Business: S\$ _____	Non-Marine Related Business: S\$ _____	Limit of Liability: S\$ _____
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Claims Experience for the past 3 years

Work Injury Compensation/Employers' Liability Insurance

Period of Insurance		No. of Employees	Paid Claims for period		Outstanding Claims for period	
From	To		No.	Amount	No.	Amount

Public Liability Insurance

Period of Insurance		No. of Employees	Paid Claims for period		Outstanding Claims for period	
From	To		No.	Amount	No.	Amount

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Other Information relating to Work-on-Board Vessel Risks

1) What is the maximum no. of employees involved in work-on-board vessel any one time?	
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2) Does the work involve welding work and/or hot-work?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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3) Do you expect any of your employees involve in any of the activities below? If Yes, please provide the following information:
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	Work-on-Board offshore oil-rigs	Sail with the vessel to complete the contract/assignment
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
a) Maximum no. of employees working-on-board offshore oil-rigs/platform each time		
b) Average duration per trip		
c) Location of offshore oil-rigs/ platforms		
d) Frequency of such trips per month		

4. Please indicate on Annex 1 attached the shipyards where your company carries out work. If the shipyard is not listed, please indicate below (use a separate sheet if space is inadequate)

IMPORTANT NOTES:

- The liability of the Company does not commence until this Proposal has been accepted by the Company.
- Unless exempted, any employer who fails to insure himself in accordance with the Work Injury Compensation Act shall be guilty of an offence and shall be liable on conviction to a fine not exceeding S\$10,000 or to imprisonment for a term not exceeding one year or to both.
- The Insured will be deemed to be his own insurer to the extent of the shortfall in the total number of employees and/or Total Annual Wages declared, and shall bear a ratable proportion of the liability accordingly.
- The information pertaining to Work Injury Compensation insurance declared in this form may be made known to the Ministry of Manpower as and when required.

PREMIUM PAYMENT WARRANTY (CORPORATE)

Please note that the total premium must be paid and actually received in full by the Company (or the intermediary through whom this Policy was effected) within 60 days of the inception date of the coverage, failing which the Policy shall be deemed to be automatically canceled and a pro-rata premium is to be charged for the period that the Company is on risk.

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PERSONAL DATA PROTECTION

I give consent to Liberty Insurance Pte Ltd and third-parties including related entities, employees, agents, other insurers, contractors & service-providers (collectively, "Appointees") to collect, use and disclose all personal data relating to myself or other individuals that I have furnished in the past, present & in the future, for one or more of the purposes described in Liberty's Data Protection Policy, including but not limited to considering whether to provide insurance, carrying out due diligence, pricing, administering and servicing my policies, communicating with me, renewals, reinsurance, collections, claims, accounting, audit, legal, compliance, research, analysis, information-sharing, surveys, data storage & backups. I have read and agreed to the full Policy at www.libertyinsurance.com.sg/data-protection-policy/. If there is any personal data relating not to myself but to other individuals that I have furnished in the past, present & in the future, I warrant that I have obtained prior consent from these data subjects (or if they are lacking in legal capacity, from their legal representatives, guardians or parents as the case may be) for Liberty Insurance Pte Ltd and its Appointees to collect, use and disclose their personal data for the abovementioned purposes and on the same terms herewith. I warrant that all personal data I have provided are accurate and complete, and I shall inform Liberty of any changes to the personal data to my knowledge as soon as practicable.

DECLARATION

I/We do hereby declare and warrant that:

- a) All information provided by me/us in connection with this application is true, accurate and complete
- b) I/We understand that any inaccurate, incomplete or false information given or any omission of information required, may at Liberty Insurance Pte Ltd's ("**Liberty**", the "**Company**") discretion, render this application invalid
- c) I/We agree that this application and declaration shall be the basis of the contract between Liberty and myself
- d) I/We agree to accept the Company's policy subject to the terms, exclusions and conditions to be expressed therein, endorsed thereon or attached thereto
- e) If we/I do not fully and faithfully give the facts as we/I know them or ought to know them, we/I may receive nothing from the policy

Date

Signature of Proposer &
Company stamp

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Annex 1: List of Shipyards

Please check (✓) in the boxes beside the shipyards where the company carries out work

Major Shipyards

- Jurong Marine Contractors Pte Ltd and/or its Registered Contractors
- Jurong Shipyard Pte Ltd and/or their Subsidiaries and/or Associated and/or Affiliated Companies
- Sembawang Shipyard Pte Ltd and/or their Subsidiaries and/or Associated and/or Affiliated Companies
- Sembcorp Marine Ltd and/or their Subsidiaries and/or Associated and/or Affiliated Companies

Other Shipyards

- Alpine Engineering Services Pte Ltd
- Ang Seng Lin Shipyard Ltd
- Asia Pacific Shipyard Pte Ltd
- Asian Shipyard
- ASL Shipyard Pte Ltd
- Atlantis Engineering & Construction Pte Ltd
- Chuan Hup Holdings Ptd
- Damen Shipyards Singapore Pte Ltd
- Dauphine Offshore & Engineering Shipyard
- Drydocks World Singapore Limited
- Dundee Marine Shipyard Ltd
- Eagle Shipmanagement Pte Ltd
- JPL Services Pte Ltd
- Jurong Integrated Services Pte Ltd
- Jurong Machinery Automation Pte Ltd
- Jurong Sml Pte Ltd
- Jurong Sml Shipyard Pte Ltd
- Keppel Corporated Ltd
- Keppel Far East Levingston Shipyard
- Keppel Fels Ltd
- Keppel Marine & Offshore Ltd and/or Their Subsidiaries and/or Associated and/or Affiliated Companies
- Keppel Shipyard Ltd (Benoi)
- Keppel Shipyard Ltd (Gul)
- Keppel Shipyard Ltd (Tuas)
- Keppel Singmarine Dockyard Pte Ltd
- Keppel Singmarine Pte Ltd
- Kruez Shipbuilding & Engineering Pte Ltd
- Malaysia International Shipping Corporation Berhad
- Malaysia Marine & Heavy Engineering Sdn Bhd (MMHE)
- Malaysia Shipbuilding & Engineering Sdn Bhd
- Malaysia Shipyard & Engineering Bhd
- Marine Logistic Pte Ltd Shipyard
- Neptune Shipmanagement Services (Pte) Ltd
- Ocean Tankers (Pte) Ltd and/or Its Subsidiaries and/or Associated and/or Affiliated Companies
- Otto Shipyard Pte Ltd
- P M Coast 1 Shipyard
- P M Coast 7 Shipyard
- Pandan Shipyard Ltd
- PPL Shipyard Pte Ltd
- President Shipyard Pte Ltd
- Sembawang Corporated Ltd
- Sembawang Marine & Logistics Ltd
- Sembawang Marine & Offshore Engineering
- Singapore Technologies Marine Ltd
- SML Shipyard Pte Ltd