

Proposal Form – Work Injury Compensation & Public Liability Work-on-Board Vessel

Please complete all sections to facilitate the processing of your application. Statement pursuant to Section 25(5) Cap. 142 of the Insurance Act or any subsequent amendments thereof. You are to disclose in the proposal form fully and faithfully all facts which you know or ought to know, otherwise the Policy issued hereunder may be void.

1. The Work Injury Compensation Act 2019 covers all employees regardless of their level of earnings. Whilst insurance for employees who are newly covered under the Act (i.e. those involved in non-manual work and earning above S\$2,100 or S\$2,600 per month) is not compulsory, employers will still be required to pay compensation in the event of a valid claim
2. The Insurer reserves the right to request for more information
3. We do not write Public Liability insurance for work-on-board risks involving:
 - a) Shipbuilding and/or hull construction and/or ship breaking other than maintenance work
 - b) Diving and any underwater related activities

Name of Producer & Producer Code: _____

Particulars of Proposer

Please complete the [attached excel](#) for details of your work activities that your company undertakes and for each entity or if there are multiple proposers to be insured.

Name of Proposer (Insured): _____	Business Registration/UEN No.: _____
Mailing Address: _____ Postal Code ()	
Period of Insurance: From _____ To _____	
Nature of Business (Please provide full description ¹): _____ _____	

¹ Please provide details of your work activities that your company undertakes

Employees' Information

“Estimated Annual Earnings” means an amount, not less than the Past Annual Earnings of the Insured, declared by the Insured to be an estimate of the total earnings to be paid by the Insured (as well as by other employers and known to the Insured) during the 12 months starting on the Commencement Date of the Policy.

“Past Annual Earnings” means the total of the monthly earnings paid by the Insured (as well as by other employers and known to the Insured) during the 12 months immediately before the Commencement Date of the Policy.

The types of remuneration that constitute “Earnings” are set out in Section 2 of the Work Injury Compensation Act 2019.

Warning

If the Insured misrepresents the number of employees, job category or the Estimated Annual Earnings:

1. The amount of the Company’s indemnity to the Insured for a claim will be reduced proportionately by the extent of under-insurance. The Insured will bear its proportionate share of the liability and the Company may recover this amount from the Insured under clause 13, or
2. The Company may recover from the Insured the amount paid to a claimant which is attributable to any relevant injury arising in relation to those non-disclosed or misstated material facts under clause 8(1)(a)



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Other Information relating to Work-on-Board Vessel Risks

1. Are any workers involved in manual works in connection with installation, erection, repair, testing, maintenance, demolition or construction outside insured's premises?

2. Are any workers involved in works at heights of more than 30 feet above floor or ground level or below ground more than 1.5m in depth from road/street level? If height is above 30 feet, please advise method use of access/reach the height limit?

3. Are any works involved in Demolition/Sewer/Manhole/Tunnelling works?

4. Are any workers involved in following activities:

a) Explosive, dangerous or toxic chemicals

b) Tank cleaning

c) Dealing with asbestos

d) Dealing with radiation and radio active contamination (excluding radiographers)

If yes, please provide details

5. Are any workers involved in the use of cutting, pressing, grinding machine, table/circular saw etc?

6. Are your workers involve in any Welding and/or Hotwork process?

7. Are any workers involved in lifting or hoisting operations?

8. Are the any worker involves in the use of 2-wheelers (rider or passenger) in the course of work?

9. Will there be any diving and/or related underwater activities pertaining to your business?

10. Is there any insurance in force covering the same workers for the same period of insurance being proposed? If "Yes", please state:

Name of Insurer: _____

No. of Employees: _____ Estimated Annual Earnings: _____

_____ S\$ _____

11. Has any Insurance Company ever refused your Work Injury Compensation Insurance Proposal or refused to renew your Workmen's Compensation Policy?

12. Has your insurance been cancelled solely or in part due to a breach of premium payment warranty in the last 12 months?



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13. Please state the 5 largest projects/contracts you have undertaken in the past 5 years.

Project Title	Project Value	Description of Works
	S\$	
	S\$	
	S\$	
	S\$	
	S\$	

Annual Turnover & Limits (for Public Liability Insurance only)

Marine Related Business: S\$ _____	Non-Marine Related Business: S\$ _____	Limit of Liability: S\$ _____
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Claims Experience for the past 3 years

Work Injury Compensation/Employers' Liability Insurance

UEN No.	Year of Accident	Nature of Claims	Paid Claims	Outstanding Claims
			S\$	S\$
			S\$	S\$
			S\$	S\$

Claims Experience for the past 3 years

Public Liability Insurance

UEN No.	Year of Accident	Nature of Claims	Paid Claims	Outstanding Claims
			S\$	S\$
			S\$	S\$
			S\$	S\$



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Other Information relating to Work-on-Board Vessel Risks

1. What is the maximum no. of employees involved in work-on-board per vessel any one time? _____

2. Do you expect any of your employees to be involved in any of the activities below? If “Yes”, please provide the following information:

	Work-on-Board offshore oil-rigs	Sail with the vessel to complete the contract/assignment
a) Maximum no. of employees working-on-board offshore oil rigs/platform each time		
b) Average duration per trip		
c) Location of offshore oil rigs/platform		
d) Frequency of such trips per month		
e) Any diving and/or under water activities		

3. Please indicate on Annex 1 attached the shipyards where your company carries out work. If the shipyard is not listed, please indicate below (use a separate sheet if space is inadequate).

Mode of Payment

AXS Online/AXS Stations²

Cheque³ Bank: _____ Cheque No.: _____

² Please select Liberty Insurance as billing organisation and enter the policyholder name and contact number.

³ Please cross your cheque & make payable to “LIBERTY INSURANCE PTE LTD”. Kindly indicate (1) Name of Proposer; (2) Contact No.; (3) Name of Product at the back of your cheque.

IMPORTANT NOTES

- The liability of the Company does not commence until this Proposal has been accepted by the Company.
- Unless exempted, any employer who fails to insure himself in accordance with the Work Injury Compensation Act 2019 shall be guilty of an offence and shall be liable on conviction to a fine or to imprisonment for a term or to both.
- The Insured will be deemed to be his own insurer to the extent of the shortfall in the total number of employees and/or Total Annual Wages declared and shall bear a ratable proportion of the liability accordingly.
- The information pertaining to Work Injury Compensation insurance declared in this form and any supporting documents attached to this proposal or supplied separately may be made known to the Ministry of Manpower.
- “Estimated Annual Earnings” means an amount, not less than the Past Annual Earnings of the Insured, declared by the Insured to be an estimate of the total earnings to be paid by the Insured (as well as by other employers and known to the Insured) during the 12 months starting on the Commencement Date of the Policy.



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- Warning: If the Insured under-declares the employees' information or the Estimated Annual Earnings, the amount of the Company's indemnity to the Insured will be reduced proportionately by the extent of under-insurance and the Insured will bear its proportionate share of the liability under clause 13

PREMIUM PAYMENT WARRANTY (CORPORATE)

Please note that the total premium must be paid and actually received in full by the Company (or the intermediary through whom this Policy was effected) within 60 days of the inception date of the coverage, failing which the Policy shall be deemed to be automatically cancelled and a pro-rata premium is to be charged for the period that the Company is on risk.

DECLARATION

I/We, the Proposer, declare and warrant that:

- a) All information provided by me/us in connection with this application are true, accurate and complete
- b) I/We agree that this application and declaration shall be the basis of the contract between Liberty and myself/us
- c) I/We I further agree that employees indicated as not insured under the non-mandatory WIC insurance section above, or not included in this Declaration, will not be covered under the Policy.
- d) If I/we do not fully and faithfully give the facts as I know them or ought to know them, I/we may receive nothing from the policy
- e) I/We agree to the policy terms, exclusions and conditions as expressed in the proposal form, policy wordings and endorsements
- f) I/We have read & agreed entirely to all terms in Liberty's Data Protection Policy, available on request & also at www.libertyinsurance.com.sg/data-protection-policy, both now & in advance as it may be amended from time to time
- g) I/We consents to the collection, use, disclosure and dissemination of all information (including but not limited to information provided by the Insured related to the Policy to the Insured's insurance intermediaries and the Company's authorised agents and service providers) for purposes relating to or incidental to the Insured's claims under the Policy or in accordance with the Legislation

By submitting information to the Company,

1. The Insured agrees and gives consent for the Company to verify the following information about the Insured with governmental or regulatory authorities, for the purposes of processing, underwriting, administering and managing the Policy with the Company
 - a) Workforce size and aggregated payroll for all, or any class of employees
 - b) Number of compensation cases and amount of work injury compensation paid or payable for all, or any class of employees
 - c) I, in my personal capacity, agree to indemnify and keep Liberty Insurance Pte Ltd and its Directors, officers, employees, agents, & contractors indemnified against all proceedings, costs, expenses, claims, liabilities, losses or damages if any part of this form turns out to be false, howsoever, on a strict liability basis, that is, even if my state of mind was unintentional, intentional, negligent, inadvertent, accidental, unknowing, etc

IMPORTANT NOTICE TO SUBMITTER

If you, the submitter of this form, are submitting this form for another person who is the actual Proposer; and in consideration for Liberty processing this application upon your request:

- a) You agree that you have been validly & legally authorised by the Proposer to do so; and
- b) You warrant that you have shown this entire completed document to the intended Proposer and had obtained his/her agreement to everything; and
- c) You, in your personal capacity, agree to indemnify and keep Liberty Insurance Pte Ltd and its Directors, officers, employees, agents, & contractors indemnified against all proceedings, costs, expenses, claims, liabilities, losses or damages if any part of this form turns out to be false, howsoever, on a strict liability basis, that is, even if my state of mind was unintentional, intentional, negligent, inadvertent, accidental, unknowing, etc

Signatory of Employer & Company
Stamp

Signatory of Witness & Company Stamp
(if witness is broker/agent); or Name &
NRIC No. (if witness is employee of
Insured)

Name & Designation of Submitter

Name of Witness



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Name of Proposer: _____

Contact No.

NRIC No. of Witness

Email

Date

Date

This policy is protected under the Policy Owners' Protection Scheme which is administered by the Singapore Deposit Insurance Corporation (SDIC). Coverage for your policy is automatic and no further action is required from you. For more information on the types of benefits that are covered under the scheme as well as the limits of coverage, where applicable, please contact us (servicecenter@libertyinsurance.com.sg) or visit the GIA/LIA or SDIC websites (www.gia.org.sg or www.lia.org.sg or www.sdic.org.sg).

Annex 1: List of Shipyards

Please check (✓) in the boxes beside the shipyards where the company carries out work

Major Shipyards

- Jurong Marine Contractors Pte Ltd and/or its Registered Contractors
- Jurong Shipyard Pte Ltd and/or their Subsidiaries and/or Associated and/or Affiliated Companies
- Sembawang Shipyard Pte Ltd and/or their Subsidiaries and/or Associated and/or Affiliated Companies
- Sembcorp Marine Ltd and/or their Subsidiaries and/or Associated and/or Affiliated Companies

Other Shipyards

- AET Shipmanagement (Singapore) Pte. Ltd
- Alpine Engineering Services Pte Ltd
- Ang Seng Lin Shipyard Ltd
- Asia Pacific Shipyard Pte Ltd
- ASL Shipyard Pte Ltd
- Atlantis Aegiz Engineering Pte. Ltd
- AZ Marine Offshore Services Pte Ltd
- Baker Engineering Pte. Ltd.
- Bestec Engineering Pte. Ltd.
- Blastech Abrasives Pte. Ltd.
- Chuan Hup Holdings Limited
- CrestSA Marine & Offshore Pte. Ltd
- Damen Shipyards Singapore Pte Ltd
- Dauphin Shipyard Pte. Ltd.)
- Diamond Offshore (Singapore) Pte Ltd
- Diamond Offshore General Company
- DP Shipbuilding and Engineering Pte. Ltd.
- Dundee Marine & Industrial Services Pte Ltd
- Dyna-Mac Engineering Services Pte Ltd
- Global Offshore & Marine Pte Ltd
- Hong Hang Hardware Private Limited



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- Jebsen & Jessen Offshore Pte Ltd
- Jurong Machinery And Automation Pte Ltd
- Keppel Corporation Limited
- Keppel Far East Levingston Shipyard
- Keppel Fels Limited
- Keppel Marine & Offshore Ltd
- Keppel Shipyard LimitedKeppel Shipyard Ltd (Benoi)
- Keppel Shipyard Ltd (Gul)
- Keppel Shipyard Ltd (Tuas)
- Keppel Singmarine Pte Ltd
- Kim Heng Marine & Oilfield Pte Ltd
- Kim Heng Maritime Pte Ltd
- Kim Heng Shipbuilding and Engineering Pte Ltd
- Kwong Soon Engineering Company Pte Ltd
- Malaysia International Shipping Corporation Bhd
- Malaysia Marine & Heavy Engineering Sdn Bhd (MMHE)
- Malaysia Shipbuilding & Engineering Sdn Bhd
- Malaysia Shipyard & Engineering Sdn Bhd
- Mencast Offshore & Marine Pte. Ltd
- MMA Offshore Shipyard & Engineering Services Pte Ltd
- Neptune Shipbuilding & Engineering Pte Ltd
- Neptune Shipmanagement Services (Pte) Ltd
- Newcruz Shipbuilding & Engineering Pte Ltd
- Ocean Tankers (Pte) Ltd
- Ocean Tankers Shipmanagement Pte. Ltd.
- P M Coast 1 Shipyard
- P M Coast 7 Shipyard
- Pacific Radiance Ltd
- Pandan Shipyard Pte Ltd
- PaxOcean Singapore Pte. Ltd.
- Penguin International Limited
- Penguin Shipyard International Pte Ltd
- Pioneer Offshore Enterprises Pte Ltd
- PPL Shipyard Pte Ltd
- President Shipyard Pte Ltd
- Sembawang Corporation Limited
- Sembawang Engineering International (Pte) Ltd
- Sembcorp Marine Admiralty Yard
- Sembcorp Marine Benoi Yard
- Sembcorp Marine Ltd and/or Jurong Shipyard Pte Ltd and/or Sembcorp Marine Integrated Yard Pte Ltd and/or Sembcorp Marine Rigs and Floaters Pte Ltd and/or Sembcorp Marine Repairs and Upgrades Pte Ltd and/or Sembcorp Marine Offshore Platforms Pte Ltd and/or Sembcorp Marine Specialised Shipbuilding Pte Ltd and/or their



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subsidary and/or affiliated and/or associated companies and/or Sembcorp Marine Contractors Pte Ltd and/or Jurong Marine Contractors Pte Ltd and/or its registered contractors

- Sembcorp Marine Pandan Yard
- Sembcorp Marine Tanjong Kling Yard
- Sembcorp Marine Tuas Boulevard Yard
- Sembcorp Marine Tuas Crescent Yard
- Sembcorp Marine Tuas Road Yard
- Singapore Marine Logistics Pte Ltd
- SML Shipyard Pte Ltd
- ST Engineering Marine Ltd.
- Toll (SCL) Ltd
- Any shipyard in Singapore

